



# NEW TOWN PRIMARY SCHOOL

300 Tanglin Halt Road Singapore 148812

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## PARENT VOLUNTEER APPLICATION FORM FOR CHILD BORN IN 2013

(Applicable for Singaporeans and Singapore PRs only)

We are happy to invite parents to volunteer their services in the school. With your support and interest, you will be able to enhance and enrich the learning of our students.

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### **Important Notes:**

1. For a Singaporean/Singapore PR child whose parent is interested to joined the school as a parent volunteer not later than 1 Jul 2018 and to complete at least 40 hours of voluntary service by 30 Jun 2019. Closing date for registration will be **30 April**, one year before the year of Registration Exercise. Late application or incomplete forms would not be entertained.
2. For a child who is a Singapore Citizen, parents must provide a copy of :
  - a. Child's Birth Certificate or Singapore Citizenship Certificate (if child is not Singapore Citizen by birth)
  - b. Parents' Singapore NRIC or Entry/Re-Entry Permit (if parents do not possess Singapore NRIC)
3. For a child who is a Permanent Resident, parents must provide a copy of :
  - a. Child's Birth Certificate
  - b. Child's Entry/ Re-Entry Permit
  - c. Parents' Singapore NRIC or Entry/Re-Entry Permit (if parents do not possess Singapore NRIC)
4. For other cases e.g. divorced / single parent, other relevant documents will be required.
5. Selected parent volunteers have one year's time to voluntarily complete at least 40 hours of service to the school. In the above example, 40 hours of service must be rendered by 30 Jun of the year of the registration.
6. Parents are to note that having clocked 40 hours of service does not automatically guarantee your child a place in the school. Should the vacancies at Phase 2B be fewer than the number of Parent Volunteers, balloting is still required for ALL parents who have rendered 40 hours of service. In the event of balloting, Singapore Citizens will be given priority over Permanent Residents.
7. The school does not guarantee to provide all parent volunteers 40 hours of service time. If fewer than 40 hours of service are clocked, then the child will not be eligible for Phase 2B registration. The School shall not be held responsible for Parent Volunteers who are unable to meet the minimum 40 hours of service.
8. The application is subject to approval and acceptance by the school. Selection of parent volunteers is not on a first-come-first-served basis. The school reserves the right to select volunteers who are willing and able to render service during working days and are able to meet school's needs in terms of scope and the timing of our activities.
9. An interview will be held for short-listed applicants only. All unsuccessful applicants will be notified by July.
10. The decision of the school is final and the school is not obliged to provide any reason for unsuccessful application.
11. Confirmed Parent Volunteer will be an Associate Member of the New Town Primary School Parent Support Group (NTPS PSG).

Name of Child entering the School: \_\_\_\_\_ (as in BC)

\* Birth Cert.: T \_\_\_\_\_ Name of kindergarten attending: \_\_\_\_\_

Year of P1 Admission: \_\_\_\_\_ Any Special Need: \_\_\_\_\_

*eg ADHD*

	Father's Particulars	Mother's Particulars
Name		
NRIC		
Home Tel No.		
HP No.		
Email		
Office No.		
Occupation		
Address		
Highest Educational Level		
Language Proficiency		
Days of Commitment	Weekdays ( ) Ad-hoc ( )	Weekdays ( ) Ad-hoc ( )
Areas of contribution (Reading/Sports/CCA//IT / etc)		

**FOR OFFICE USE**

**Discussion on Possible Areas of Involvement**

Acknowledgement sent by \_\_\_\_\_ on \_\_\_\_\_

Discussed with : \_\_\_\_\_ Date: \_\_\_\_\_

Follow-up : \_\_\_\_\_

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\_\_\_\_\_  
Signature of Volunteer / \* Father, Mother

\_\_\_\_\_  
Date

*Please submit all forms through VP/ Admin Manager*